

*RPL Assessment Tool Kit*

CUA30920

CERTIFICATE III in MUSIC

**CONTACT DETAILS**

**Address: 12 Annerley Road, Woolloongabba 4102**

**Telephone: 07 31918532**

**Email:** **admin@qcm.qld.edu.au**

**Website:** [**www.qcm.qld.edu.au**](http://www.qcm.qld.edu.au/)

**CONTENTS**

Qualification details p2

The RPL process p3

Candidate’s information p4

Referees and employment history p6

Performance and observation p7

Self-evaluation p8

Supporting documentation p9

Summary sheet p10

**CUA30920 Certificate III in Music**

**Description**

This qualification reflects the role of individuals who apply a broad range of competencies in various work contexts in the music industry. They use some discretion, judgement and theoretical knowledge, and may undertake routine activities and provide support to a team or work group. They may work in music performance, sound production, music creation and composition, music business.

# **Units of competency**

|  |  |
| --- | --- |
| CUAIND314  | Plan a career in the creative arts industry |
| CUACMP311 | Implement copyright arrangements |
| CUAIND313 | Work effectively in the music industry |
| CUAMLT311 | Develop and apply aural perception skills  |
| BSBCRT311 | Apply critical thinking skills in a team environment  |
| CUAMCP311 | Create simple musical compositions |
| CUAMPF311 | Develop technical skills for musical performance |
| CUAMPF314 | Make music demos |
| CUAMPF414 | Perform music as part of a group |
| CUAMPF312 | Prepare for musical performances |
| CUAMLT313 | Develop musical notation skills  |

# **Pathways Information**

Further educational pathways may include Certificate IV, Diploma, Advanced Diploma or Bachelor studies in Music, Creative Industries, Musical Theatre.

# **Licensing/Regulatory Information**

No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

**Tips for the RPL application process**

Here are some tips to make the RPL application process easier for you.

**1.** Provide supporting documentation in a portfolio of documents eg

* personal information and information on your performances and music learning journey
* a copy of your résumé, certified copies of certificates and any other relevant documentation.

|  |
| --- |
| Relevant documents could include: * brief CV

• certificates/results of assessment  • photographs/ videos of performances* composition manuscripts and recordings

• diaries/journals• membership of relevant professional associations• references/testimonials |

**2**. Video three solo and three group performances to submit.

**3**. Self-evaluate your skills.

**4**. Participate in a competency conversation with the assessor.

Confidentiality issues

It is important that sensitive information is not included as part of your Supporting Documentation You may need authorisation to use some of your evidence, so it is always best to check the privacy and confidentiality guidelines.

|  |
| --- |
| **Candidate’s Information Form** |

*(You may find it easier to provide the information for the following by attaching a* ***résumé****.)*

|  |
| --- |
| Qualification in which you are seeking recognition |
| **CUA20615 Certificate II in Music Industry** |
| **Personal details** |
| Surname |  |
| First name/s |  |
| Any other name/s used |  |
| Home address |  |
| Postal address *(if different from above)*  |  |
| Telephone numbers | Home: | Work: |
| Mobile: | Fax: |
| Email address |  |
| Are you a permanent resident of Australia? | Yes  ❑  | No  ❑ |
| Do you need an interpreter to help you with an interview? | Yes  ❑ No  ❑ |
| Do you have a disability which we should be aware of? | Yes  ❑ No  ❑ |
| Please provide details of special needs so that we can assist you if required. |  |
| **Current employment** (may include volunteer work) |
| Are you currently employed? | Yes  ❑ No  ❑ |
| If ‘yes’, in which occupation are you currently employed? |  |
| What is your current job title? |  |
| Who is your current employer? |  |
| How long have you worked in this job approximately? |  year/s |  month/s |
| Is this occupation in the same industry as the industry in which you are applying for recognition? | Yes  ❑ No  ❑ | If ‘no’, go to the next section |

|  |
| --- |
| If ‘yes’, list some of the main tasks you perform as part of your work that you think are relevant to your RPL application. |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| *If you have further recent industry experience relevant to your application, please attach another sheet or your current résumé.* |

|  |
| --- |
| Rate your knowledge and skills **relevant to your RPL application**. |
| Industry area: Creative Industries/Music | **Yes** | **No** | **Possibly** |
| I think my experience is of a basic level. | ❑ | ❑ | ❑ |
| I think I have basic skills as a musician | ❑ | ❑ | ❑ |
| I can explain my experience and provide documentary evidence. | ❑ | ❑ | ❑ |
| **Further training** |
| I have attended training courses/ lessons in music.  | ❑ | ❑ |  |
| If ‘yes’, what courses or lessons did you undertake. |  |
| **Is there any further information you wish to give in support of your application?** |
|  |

| **Professional referees (if not already listed on your CV)** |
| --- |
| Name |  |
| Position |  |
| Organisation |  |
| Address of organisation |  |
| Phone number |  |
| Mobile number |  |
| Email address |  |
|  |
| Name |  |
| Position |  |
| Organisation |  |
| Address of organisation |  |
| Phone number |  |
| Mobile number |  |
| Email address |  |

|  |
| --- |
| **Candidate’s Employment History Form** |

*(You may attach a current CV in place of completing this section.)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name, address and phone number of employers** | **Period of employment(DD/MM/YYYY)** | **Position/s held** | **Full-timePart-timeCasual** | **Description of major duties** |
| **From** | **To** |
| 1.  |  |  |  |  |  |
| 2.  |  |  |  |  |  |
| 3.  |  |  |  |  |  |

Declaration

I declare that the information contained in this application is true and correct and that all documents are genuine.

|  |  |  |  |
| --- | --- | --- | --- |
| **Candidate’s signature** |  | **Date** |  |

**Performance Video**

|  |  |
| --- | --- |
| **Candidate’s name** |  |
| **Assessor’s name** |  |
| **Performance video** | Performance of three contrasting pieces of your choice on your selected instrument as a solo performance and as a group performance. Performances are to be videoed and submitted as an MP4 file with this RPL application.  |
| **Pieces performed**  |  |
|  |
|  |
| **Instrument** |  |
| **Date**  |  |

**OBSERVATION CHECKLIST**

|  |  |  |
| --- | --- | --- |
| **CRITERIA** | **S** | **US** |
| Produces sound reliably and consistently |  |  |
| Performs from written notation with confidence and expression |  |  |
| Interprets rhythmic, melodic and harmonic structures appropriately in solo and group performances |  |  |
| Interprets dynamics and expression marks |  |  |
| Recognises intervals, chords and scales |  |  |
| Discriminates aurally and self corrects |  |  |

**Comments**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Assessor’s signature: ------------------------------------------- Date: ……………………………………………**

## **Candidate’s Self-Evaluation**

| **Candidate’s name** |  |
| --- | --- |
| **Competency tasks** | **I have performed these tasks** | **Evidence to support claim** |
| **Frequently** | **Never** | **Sometimes** | **Doc No.** | **Documentation provided** (Number and name the document you are providing for easy reference.) |
| 1. Identify career opportunities in the music industry
 |  |  |  |  |  |
| 1. Access copyright legislation from reliable sources of information
 |  |  |  |  |  |
| 1. Listen critically to own work
 |  |  |  |  |  |
| 1. Identify music writing conventions for a range of genres and styles
 |  |  |  |  |  |
| 1. Analyse notated music
 |  |  |  |  |  |
| 1. Compose and record simple melodies
 |  |  |  |  |  |
| 1. Identify music industry sectors and peak organisations
 |  |  |  |  |  |
| 1. Play and/or sing as a solo performer and in a group
 |  |  |  |  |  |
| **Candidate’s name** |  |
| **Candidate’s signature** |  | **Date:** |  |

# ***Competency conversation will relate to the self-evaluation items.***

## **Supporting Documentation**

.

| **Candidate’s name:****Date:** |
| --- |
| **Documentary evidence** | **Document number** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Assessor’s Evidence Summary Sheet**

|  |
| --- |
| **Candidate’s name:** |
| **Unit code** | **Unit title** | **Supporting documentation** | **Performance** |  **Competency conversation** |  |
| CUAIND314  | Plan a career in the creative arts industry |  |  |  | ❑ Yes❑ No |
| CUACMP311 | Implement copyright arrangements |  |  |  | ❑ Yes❑ No |
| CUAIND313 | Work effectively in the music industry |  |  |  | ❑ Yes❑ No |
| CUAMLT311 | Develop and apply aural perception skills  |  |  |  | ❑ Yes❑ No |
| BSBCRT311 | Apply critical thinking skills in a team environment  |  |  |  | ❑ Yes❑ No |
| CUAMCP311 | Create simple musical compositions |  |  |  | ❑ Yes❑ No |
| CUAMPF311 | Develop technical skills for musical performance |  |  |  | ❑ Yes❑ No |
| CUAMPF314 | Make music demos |  |  |  | ❑ Yes❑ No |
| CUAMPF414 | Perform music as part of a group |  |  |  | ❑ Yes❑ No |
| CUAMPF312 | Prepare for musical performances |  |  |  | ❑ Yes❑ No |
| CUAMLT313 | Develop musical notation skills  |  |  |  | ❑ Yes❑ No |
| **COMMENTS:**  |
| **Assessor’s signature:** |
| **Assessor’s name:** |
| **Date:** |